

**Historical Preservation Advisory Committee
Meeting Minutes
January 20, 2026**

Meeting Called to Order (Time 7:03pm)

Reading of Open Public Meeting Act.

Members present: Chairperson Laura Olstein, Vice Chairperson Jim Roselius (via phone), Dave Wilding, Borough Historian and Corresponding Secretary Tom Kline, John Cannie, Patty Shragin, SOSAC liaison Scott Kruger, Nikki Loveland (via phone)
Absent: Council Liaison Ron Reckler
Friends: None
Guests: None

Reorganization Meeting: Tom Kline made a motion and seconded by John Cannie to retain the same officers for the new year including Laura Gakos as recording secretary. All in favor, none opposed.

Approval of Minutes: Motion to approve the November 18, 2025 minutes made by Tom Kline and seconded by Dave Wilding; all in favor, none opposed.

Maintenance Manual: Tom will review the museum's maintenance manuals to create a weekly cleaning checklist for DPW.

Old Business:

Morris County Historic Preservation Trust (large grant money): John Cannie-Building now ready to be open for business. Punch list still has open items-molding repair, attic carpet installation and a solution for electrical dimmers. Morris County will hire an architect to conduct an inspection of the grant-funded work in early February.

Morris County Heritage Commission History Re-Grant Program (small grant money): Laura Olstein-Final heritage report turned in. Received final payment.

Budget: Tom Kline-Discussed last year's expenditures; office equipment spending far exceeded budget due to new equipment for re-opening programs. Talked about electronic sign options to increase visibility and advertise events. Could be close to \$5000 for installation. Think about where to put it. Monitoring system has a contract so cannot pursue at this time. Put same numbers into budget for 2026. Get a cost to repave cracked driveway as capital improvement.

Building and Grounds Report: Laura Olstein-1) Garage door opens randomly-someone in neighborhood must have the same code-or is it the cold weather? 2) Laura got a quote for \$697 for putting in window tinting in big window in main room for UV protection. Go up a shade/tint or two because it helps with temperature. Motion made by John Cannie and seconded by Tom Kline for tinting. 3) Quote for roller blind in upstairs bathroom for privacy purposes. Just roller is \$195. Just get curtain? More practical. Or frosted window? 4) Dave-Cut rhododendrons back/down? Take them out and move them. Replace with something that won't get so overgrown.

Friends Report: Laura Olstein-Ordered \$450 worth of equipment for oral history project which is at Dave's house. Meeting at the museum on 2/4 with Laura as liaison.

Pathways: Laura Olstein-Meeting in Allendale last Thursday night. Committed to May 3rd and October 3rd Pathways events; will attend next month's meeting also.

Research & Collections: Patty Shragin-1) Discussed projects at meeting; Dave will be oral history producer. Schedule another workshop-do a test with Caryl? Feb 3rd at 10am. 2) Laura contacted Garden State Legacy-asked for permission to load articles from mid-2000's thru 2020 on website.

Scout Projects: On hold until museum can re-open. If looking for projects, there's a book in the library that lists all the mayor and councilmen that could use updating.

Social Media: Laura Olstein-Should start advertising now for February and March programs. Hit all the social media outlets. Sunday February 22nd at 2:00-Tom will give a lecture directed to new residents on the history of Kinnelon. March 8th for Morris Canal lecture.

Special Programs Report: Tom Kline-Would like to open this weekend. Should put together a 'publicity' committee-people who will be responsible for making sure the museum is open, the lecturer is actually coming, etc. Get on lists of groups that are advertising events. Workshop to discuss January 27th at 10am.

Staff Report: Laura Olstein-Michael here 3 days/week starting this weekend. Have Michael start to be here 12-4 both days. Do what with newspapers? Leave them until everything is put away. Remediation company wanted to charge \$3000 to move the books from upstairs to downstairs. Still a lot of stuff to go through.

SOSAC update: Reorganization meeting next Monday. Scott may or may not still be the liaison-will let the committee know. Looking for new members! Would like to do some collaborations? Meet in the museum sometimes?

Technology Report: John Cannie-Documents in basement regarding operations of building, i.e., heating equipment, blueprints, etc., will put into Past Perfect. Tom- Brochure basically done-Nikki wants to work on the timeline as a tv clip-Tom gave her PDF of his boards. Has to get her the pictures. Tom wants to work on updating the scripts for tablets for the rooms. The timeline could run on a loop on the television while museum is open.

Comments from the Borough Historian: Tom Kline-1) Gentleman contacted him who lived in Fayson Lakes from 1946 to 1970 in Montana is downsizing and has Fayson Lakes postcards, phonebooks, etc; will have Michael accession them. 2) Bought books from library, Old English Sheepdogs, Morris Kinney was considered to be the best breeder of sheepdogs-there's description of kennels in Kinnelon which have since been torn down. 3) Went to book auction-ended up with a LOT of extra books, including one on the History of New Jersey from 1842 and two histories of Morris County publications; will add to collection. 4) Patty-How do we collect the digital stuff now? No newspapers, etc., all on-line. Make an effort to collect new (old) material. Tom getting a lot of his old things re-printed now. Video tapes disappearing too. Analog tape-oldest and best way to retain drawings/pictures.

New Business: None

Next Meeting: Tuesday, February 17, 2026 – 7:00 pm

Adjournment: Time 8:55pm. Motion made to adjourn by John Cannie and seconded by Patty Shragin. All in favor, none opposed.

At the February 17, 2026 meeting, on a motion by Tom Kline and seconded by John Cannie and the affirmative voice vote of all members, the January 20, 2026 minutes were approved.

